

Date Received in ODP \_\_\_\_\_

Application Number \_\_\_\_\_

**CITY OF NEW LONDON  
SIGN IMPROVEMENT PROGRAM  
APPLICATION**

**INSTRUCTIONS:**

Complete all items carefully and accurately to the best of your knowledge and return to:

Office of Development and Planning  
111 Union Street  
New London, CT 06320

(Please type or print)

**1. APPLICANT AND OWNER INFORMATION**

APPLICANT'S NAME (Business or Property Owner) \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_  
\_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

E-MAIL \_\_\_\_\_

PROPERTY OWNER(S) NAME (Titleholder) \_\_\_\_\_  
\_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_  
\_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

**2. PROPERTY INFORMATION**

ADDRESS OF SUBJECT PROPERTY \_\_\_\_\_  
\_\_\_\_\_

NAME OF BUSINESS(ES) \_\_\_\_\_  
\_\_\_\_\_

NAME OF BUSINESS OWNER(S) \_\_\_\_\_  
\_\_\_\_\_

TYPE OF PRODUCT OR SERVICE \_\_\_\_\_  
\_\_\_\_\_

TYPE OF BUILDING CONSTRUCTION (e.g. brick, stone, wood, etc.) \_\_\_\_\_  
\_\_\_\_\_



**CONTRACTOR(S) NAME(S), ADDRESS, TELEPHONE NUMBER(S)**

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4. **STATUS OF TAXES, LOANS, UTILITY BILLS, ETC.** These items apply to all New London properties not just the subject property. This must be completed.

**Are all real estate and personal property taxes due the City of New London paid in full?**

Subject Property: Yes \_\_\_\_\_ No \_\_\_\_ (Please explain on supplemental sheet)  
Other Properties: Yes \_\_\_\_\_ No \_\_\_\_ N/A \_\_\_\_\_

**Are all New London water and sewer bills due paid in full?**

Subject Property: Yes \_\_\_\_\_ No \_\_\_\_ (Please explain on supplemental sheet)  
Other Properties: Yes \_\_\_\_\_ No \_\_\_\_ N/A \_\_\_\_\_

**Are all City Center District taxes paid to date?**

Subject Property: Yes \_\_\_\_\_ No \_\_\_\_ (Please explain)  
Other Properties: Yes \_\_\_\_\_ No \_\_\_\_ N/A \_\_\_\_\_

**Are loans through the Revolving Loan Fund or similar City Loan Programs paid up to date?** Yes \_\_\_\_\_ No \_\_\_\_\_ (Please explain on supplemental sheet)

**Have you been cited for any existing zoning, building or property maintenance code violations that remain uncorrected?**

Subject Property: Yes \_\_\_\_\_ (Please explain) No \_\_\_\_  
Other Properties: Yes \_\_\_\_\_ (Please explain) No \_\_\_\_ N/A \_\_\_\_\_

**Are you, the property owner or business applicant, involved in any litigation with the City of New London?**

Yes \_\_\_\_\_ (Please explain) No \_\_\_\_\_

**Have you completed and attached the Hold Harmless/Indemnity Agreement?**

Yes \_\_\_\_\_ No \_\_\_\_\_



## EXHIBIT A

### EQUAL OPPORTUNITIES, TRAINING AND LOCAL BUSINESS AND BIDDING PROVISIONS

The following provisions are to be addressed by all applicants applying for a grant through the City of New London's Façade Improvement Program.

#### **Equal Opportunity Provisions**

Attention to all applicants is particularly called to the requirement for ensuring that employees and applicants for employment are not discriminated against because of their race, color religion, sex, national origin, age, marital status, ancestry, mental retardation or physical disability, including but not limited to blindness, unless it is shown by the applicant that such disability prevents performance of the work involved. Additionally, it is encouraged that the applicant will make a good faith effort to employ minority business enterprises as subcontractor and suppliers of materials on Façade Improvement Program projects.

#### **Training and Local Business Provisions**

Attention of applicants is also particularly called to the requirement for ensuring that, to the greatest extent feasible, in connection with work covered, opportunities for training and employment be made available to lower income residents of the Program area. Additionally, it is encouraged that every effort is made to retain vendors and contractors which have their major business interest located in the City of New London.

#### **Bidding Provisions**

It is required that for all major construction work and/or major capital equipment expenditures over \$2,000 in conjunction with a Façade Improvement Program funded project, that the applicant obtain 3 separate estimates that are to be submitted to the Façade Improvement Program Review Committee upon request. Of which the applicant is to choose the lowest competitive bid, unless the applicant can prove that the low bid does not meet the requirements or the technical specifications for the required work or purchase.

**HOLD HARMLESS/INDEMNITY AGREEMENT**

I/we, \_\_\_\_\_, applicant for a Sign Improvement Grant agree that I shall:

- a) Hold harmless the City of New London, its officers and employees and representatives of the Façade Review Committee, from any claims for damage to property or injury to persons which may arise from or be occasioned by any said activities carried on by me within the boundaries of the City, and
- b) Indemnify the City of New London, its officers and employees, and representatives of the Façade Review Committee, against any claim, loss, judgment or action, of any nature whatsoever, including reasonable attorney fees, that may arise from or be occasioned by said activities carried on by me within the boundaries of the City.

I realize that the consideration for this release is the granting of a Sign Improvement Grant to me by the City of New London and I realize and agree that this Hold Harmless/Indemnity Agreement shall take effect whenever I begin to conduct the type of activities for which has been applied or when the grant and any related building or zoning permits are approved, whichever is earlier. I also understand and agree that this agreement shall apply to any activities which I carry on which are done in violation of the terms of the Policy and Procedures of the Sign Improvement Program and of any building or zoning permits issued relative to this Program.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Signature \_\_\_\_\_

Name Printed \_\_\_\_\_

Signature \_\_\_\_\_

Name Printed \_\_\_\_\_

**HOLD HARMLESS/INDEMNITY AGREEMENT – CORPORATION**

We, \_\_\_\_\_, applicants for a Sign Improvement Grant agree that we shall:

- c) Hold harmless the City of New London, its officers and employees and representatives of the Façade Review Committee, from any claims for damage to property or injury to persons which may arise from or be occasioned by any said activities carried on by me within the boundaries of the City, and
- d) Indemnify the City of New London, its officers and employees, and representatives of the Façade Review Committee, against any claim, loss, judgment or action, of any nature whatsoever, including reasonable attorney fees, that may arise from or be occasioned by said activities carried on by me within the boundaries of the City.

We realize that the consideration for this release is the granting of a Sign Improvement Grant to us by the City of New London and we realize and agree that this Hold Harmless/Indemnity Agreement shall take effect whenever we begin to conduct the type of activities for which has been applied or when the grant and any related building or zoning permits are approved, whichever is earlier. We also understand and agree that this agreement shall apply to any activities which we carry on which are done in violation of the terms of the Policy and Procedures of the Sign Improvement Program and of any building or zoning permits issued relative to this Program.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Signature of Corporation President

\_\_\_\_\_  
Name Printed

\_\_\_\_\_  
Shareholder Signature

\_\_\_\_\_  
Name Printed

\_\_\_\_\_  
Shareholder Signature

\_\_\_\_\_  
Name Printed

\_\_\_\_\_  
Shareholder Signature

\_\_\_\_\_  
Name Printed

\_\_\_\_\_  
Shareholder Signature

\_\_\_\_\_  
Name Printed