



City of New London
Office of Development & Planning
Planning, Zoning Wetlands Division

111 Union Street New London, CT 06320 • Phone (860) 437-6379 • Fax (860) 437-4467

APPLICATION FOR ADMINISTRATIVE APPROVAL-ZONING PERMIT
(For Fence/Sheds/Driveways)

Address of activity _____ Date _____

Property owner _____

Property owner mailing address _____

Applicant/Agent _____ Phone # _____

Project description _____

The most recently approved use of the property/structure is _____

The proposed use of the property/structure is _____

In order to accurately review the project, it will be necessary for the applicant to provide a sketch of the property, to scale, with all existing and proposed structures. Please be sure to include the following information:

- | | |
|--|--|
| <input type="checkbox"/> Dimensions of Lot | <input type="checkbox"/> Percentage of Lot Coverage |
| <input type="checkbox"/> Dimensions of Existing Structures | <input type="checkbox"/> Distances from Structures to Property Lines |
| <input type="checkbox"/> Dimensions of Proposed Structures | <input type="checkbox"/> Height of Proposed Structures |
| | <input type="checkbox"/> Adjacent Streets |

IF YOU ARE INSTALLING A FENCE- THE FRAME OR SUPPORTING MEMBERS OF THE FENCE SHALL BE ON THE APPLICANT'S SIDE, THE GOOD OR FINISHED SIDE OF THE FENCE SHALL FACE THE STREET OR THE ABUTTING PROPERTY OWNER(S).

There is a **\$25.00** fee associated with an administrative review by the Zoning Enforcement Officer. Building permit applications, for projects that require zoning approval, will only be reviewed when accompanied with a copy of this application, appropriately stamped and signed by the Zoning Enforcement Officer.

Applicant/Agent Signature _____

Property owner's Signature _____

FOR STAFF USE ONLY

ODP ADMINISTRATIVE APPROVAL

Use: _____

Signature: _____ Date: _____

(Approval based on information provided by applicant, any variations are the sole responsibility of the applicant.)

Appeals taken to the Zoning Board of Appeals to reverse any order, requirement, or decision by the Zoning Enforcement Officer must be taken within thirty (30) days after their receipt of this order. Forms to make an appeal can be obtained at the Office of Development & Planning, at the Stanton Building, 111 Union Street, New London, Connecticut.