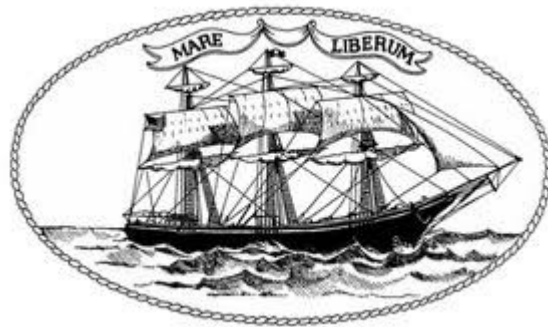


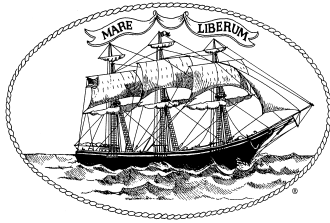


ONE STOP SHOP



A Resource Guide for
New and Expanding Business and Industry
in the City of New London
www.ci.new-london.ct.us/





City of New London

One Stop Shop Guide

Greetings

Thank you for thinking of the City of New London as your place to do business. Whether you are opening a new business or expanding an existing one, our goal is to provide you the best service possible in a professional and courteous manner.

The One Stop Shop Resource Guide is intended to assist you throughout your business development process. It is another step in the City's continuing effort to more effectively communicate with businesses and developers within our community. This business guide offers valuable information to help you start, expand, or relocate your business in the City of New London. Getting started on your entrepreneurial journey may be as simple as phoning or e-mailing one of the Key Contacts listed in the guide.

It is the goal of the City of New London to see that the process for establishing or expanding your business works as well as it can be providing you with a real sense of confidence and reassurance in important decisions you make. With the help of this guide and the contacts and resources listed here you'll be well on your way to enjoying the satisfaction of owning and operating your own business in New London's vibrant and flourishing community.

We look forward to assisting you.

Ned Hammond
Economic Development Coordinator
Office of Development & Planning
111 Union Street
New London, CT 06320
Phone No. 860-437-6309
Fax No. 860-437-4467
nhammond@ci.new-london.ct.us
www.ci.new-london.ct.us

**CITY OF NEW LONDON
 DIRECTORY OF CITY STAFF & ASSOCIATES**

TITLE	NAME	ADDRESS	TELEPHONE FAX
City Manager	Denise Rose	181 State St.	447-5201 447-7971 FAX
Building Official	Jack Cipriano	111 Union St.	447-5240 447-5255 FAX
Public Utilities Administrator	Joseph Lanzafame	120 Broad St.	447-5221 447-5266 FAX
Public Works Director	Keith Chapman	111 Union St.	447-5250 447-5255 FAX
City Planner	Harry A. Smith	111 Union St.	437-6380 437-4467 FAX
Zoning/Wetlands Enforcement Officer	Michelle Johnson	111 Union St.	437-6381 437-4467 FAX
Economic Development Coordinator	Ned Hammond	111 Union St.	437-6309 437-4467 FAX
Land Use Assistant	Shelly Briscoe	111 Union St.	437-6379 437-4467 FAX
Ledgelight Health District	Ryan McCammon	943 North Rd. Groton, CT 06340	448-4882 EXT 301 448-4885 FAX
Fire Chief	Ronald Samul	289 Bank St.	447-5291 447-5293 FAX
Fire Marshal	Calvin Darrow	289 Bank St.	447-5294 447-5293 FAX
Police Chief	Margaret Ackley	5 Gov. Win Blvd.	447-5261 447-5277 FAX
Traffic Officer	Wayne Neff	5 Gov. Win Blvd	447-5280 447-5277 FAX
Water & Sewer VEOLIA	Peter Vetter	120 Broad St.	437-6338

Revised 2/7/11

Key Contacts

The following is a list of key people that will help you establish your business in New London. The contacts below are grouped by the office in which they work, and sub-divided by their respective department divisions.

Office of Development and Planning

111 Union Street
New London, CT 06320

[Office of Development and Planning Website](#)

Economic Development

[Business Incentive Programs Website](#)

Ned Hammond
Economic Development Coordinator
Tel: 860.437.6309
Email: nhammond@ci.new-london.ct.us

Planning and Zoning

[Planning and Zoning Website](#)

Harry Smith
City Planner
Tel: 860.437.6380
Email: hsmith@ci.new-london.ct.us

Michelle Johnson
Zoning and Wetlands Enforcement Officer
Tel: 860.437.6381
Email: mjohnson@ci.new-london.ct.us

Shelly Briscoe
Land Use Assistant
Tel: 860.437.6289
Email: sbriscoe@ci.new-london.ct.us

Building Division

[Building Division Website](#)

Jack Cipriano
Building Official
Tel: 860.447.5240

Email: jcipriano@ci.new-london.ct.us

Evelyn Spinnato
Assistant to the Building Official
Tel: 860.447.5240
Email: espinnato@ci.new-london.ct.us

Rick Maurice
Electrical Inspector
Tel: 860.447.5240
Email: pmaurice@ci.new-london.ct.us

Jamie Salmon
Housing, Property, and Construction Inspector
Tel: 860.447.5240
Email: jsalmon@ci.new-london.ct.us

Kirk Kripas
Building Inspector
Tel: 860.447.5240
Email: kkripas@ci.new-london.ct.us

Fire Department

289 Bank Street
New London, CT 06320
[Fire Department Website](#)

Calvin Darrow
Fire Marshal
Tel: 860.447.5292
Email: cdarrow@ci.new-london.ct.us

Bridget Yuknat & Vernon Skau
Fire Inspectors
Tel: 860.447.5294
Email: byuknat@ci.new-london.ct.us
Email: vskau@ci.new-london.ct.us

Public Utilities

120 Broad Street
New London, CT 06320
[Public Utilities Website](#)

Joseph Lanzafame
Public Utilities Administrator
Tel: 860.447.522
Email: jlanzafame@ci.new-london.ct.us

Veolia Water North America
Website: [Veolia Water North America](#)
Tel: 860.447.5222

Police Department

5 Governor Winthrop Boulevard
New London, CT 06320
[Police Department Website](#)

Margaret Ackley
Chief of Police
Tel: 860.447.5261
Email: mackley@ci.new-london.ct.us

Captain Michael Lacey
Support Services
Tel: 860.447.5282
Email: mlacey@ci.new-london.ct.us

Wayne Neff
Traffic Officer
Tel: 860.447.5280
Email: wneff@ci.new-london.ct.us

City Clerk

181 State Street
New London, CT 06320
[City Clerk Website](#)

Michael Tranchida
City Clerk
Tel: 860.447.5205
Email: mtranchida@ci.new-london.ct.us

Ledgelight Health District

943 North Road

Groton, CT 06340

[Ledgelight Health District Website \(Regulations and Licensing Page\)](#)

Ryan McCammon

Senior Sanitarian

Tel: 860.448.4882 Ext: 301

Email: rmccammon@ledgelighthd.org

Public Works

111 Union Street

New London, CT 06320

[Public Works Website](#)

Keith Chapman

Interim Director of Public Works and the Office of Development and Planning

Tel: 860.447.5250

Email: kchapman@ci.new-london.ct.us

William Watkins

Solid Waste / Fleet Manager

Tel: 860.447.5258

Email: wwatkins@ci.new-london.ct.us

David DeNoia

Parks and Grounds Manager / Tree Warden

Tel: 860.447.5237

Email: ddenoia@ci.new-london.ct.us

Finance Department

13 Masonic Street

New London, CT 06320

[Finance Department Website](#)

Bill Hathaway

Purchasing Agent

Tel: 860.447.5215

Email: whathaway@ci.new-london.ct.us

Kathy Harrington

Purchasing Assistant

Tel: 860.437.6358

Email: kharrington@ci.new-london.ct.us

Recreation Department

120 Broad Street

New London, CT 06320

[Recreation Department Website](#)

Tommie Major

Director

Tel: 860.447.5230

Email: tmajor@ci.new-london.ct.us

Sharon Bousquet

Program Coordinator

Tel: 860.447.5234

Email: sbousquet@ci.new-london.ct.us

Board of Education

134 Williams Street

New London, CT 06320

[New London Board of Education Website](#)

Nicolas A. Fischer

Superintendent of Schools

Tel: 860.447.6000

Email: fischern@newlondon.org

New London Development Corporation

165 State Street

New London, CT 06320

John Brooks

Website: [New London Development Corporation](#)

Tel: 860.447.8011 Ext. 21

Email: jbrooks@nlde.org

Harbor Master

56 Howard Street, Shaws Cove

New London, CT 06320

Dave Crocker
Harbor Master
Tel: 860.443.6304
Email: dave@crockersboatyardinc.com

New London Main Street – Downtown Activities

165 State Street, Suite 101
New London, CT 06320
[New London Main Street Website](#)

Penny Parsekian
Chief Executive Officer
Tel: 860.444.2489
Email: penny@newlondonmainstreet.org

Frank McLaughlin
Downtown New London Investment / Development Coordinator
Tel: 860.961.7746
Email: fecmclaughlin@gmail.com

Public Library of New London

63 Huntington Street
New London, CT 06320
[Public Library of New London Website](#)

Suzanne Maryeski
Executive Director
Tel: 860.447.1411
Email: smaryeski@lioninc.org

Public Parking Facilities

Water Street Garage
161 Water Street
New London, CT 06320
Contact: Joe Celli
Tel: 860.443.1775
Website: [Water Street Garage](#)

Cornish Parking Garage
70 Union Street
New London, CT 06320

Contact: Bill Cornish

Tel: 860.861.1323

Website: [Cornish Parking Garage](#)

Public and Private Business Resources

The following is a list of business resources that may help you establish your business in New London.

General Business Services

Chamber of Commerce of Eastern Connecticut

Business Networking and Planning Resources

165 State Street

New London, CT 06320

Tel: 860.701.9113

Website: [Chamber of Commerce of Eastern Connecticut](#)

For Businesses in Downtown New London:

Contact: Frank McLaughlin – Downtown New London Investment / Development Coordinator

Tel: 860.464.7373

Cell: 860.961.7746

Email: fecmclaughlin@gmail.com

Connecticut Department of Economic and Community Development – DECD

Research and Financial Assistance

505 Hudson Street

Hartford, CT 06106

Website: [Department of Economic and Community Development](#)

Website: [D.E.C.D. Office of Small Business Affairs](#)

Tel: 860.270.8000

Connecticut Department of Revenue Services – DRS

25 Sigourney Street, Ste. 2

Hartford, CT 06106

Website: [Connecticut Department of Revenue Services](#)

Tel: 860.297.5962

DRS Publication: [Getting Started In Business](#)

Connecticut Economic Resource Center – CERC

Research Assistance

805 Brook Street, Building 4

Rocky Hill, CT 06067

Website: [Connecticut Economic Resource Center](#)

Tel: 1.800.392.2122

Tel: 860.571.7136

Connecticut Secretary of the State

P.O. Box 150470

Hartford, CT 06115

Website: [Connecticut Secretary of the State](#)

Tel: 860.509.6200

Connecticut Department of Environmental Protection – DEP

79 Elm Street
Hartford, CT 06106
Website: [Connecticut Department of Environmental Protection](#)
Tel: 860.424.3000
Email: dep.webmaster@ct.gov

Connecticut Department of Special Revenue

Public Gaming Tax Agency
555 Russell Road
Newington, CT 06111
Website: [Connecticut Department of Special Revenue](#)
Tel: 860.594.0500
Fax: 860.594.0509

Connecticut Liquor Commission (Department of Consumer Protection)

165 Capitol Avenue
Hartford, CT 06106
Website: [Department of Consumer Protection](#)
Contact: John Suchy – Director
Tel: 860.713.6200
Email: john.suchy@ct.gov

Connecticut Development Authority – CDA

Financial Assistance
999 West Street
Rocky Hill, CT 06067
Website: [Connecticut Development Authority](#)
Tel: 860.258.7800
Fax: 860.258.7582

Connecticut Department of Transportation – Bureau of Aviation and Ports

2800 Berlin Turnpike
P.O. Box 317546
Newington, CT 06131
Website: [Connecticut DOT – Bureau of Aviation and Ports](#)
Contact: Charles Beck – Transportation Maritime Manager
Tel: 860.594.2550
Email: charles.beck@po.state.ct.us

State Pier Office:

State Pier
New London, CT 06320
Contact: Alan Stevens – Maritime Coordinator
Tel: 860.443.3856
Contact: David Rossiter – Harbor Liaison Officer
Tel: 860.443.3856

Eastern Connecticut Workforce Investment Board – EWIB

Financial Assistance

108 new Park Avenue

Franklin, CT 06254

Website: [Eastern Connecticut Workforce Investment Board](#)

Contact: John Beauregard – Executive Director

Tel: 860.859.4100

Email: beauregardj@ewib.org

Fax: 860.859.4111

Southeastern Connecticut Enterprise Region – seCTer

Financial Support and Local Resources

190 Governor Winthrop Boulevard

New London, CT 06320

Website: [Southeastern Connecticut Enterprise Region](#)

Tel: 860.437.4659

Email: secter@secter.org

Fax: 860.437.4662

Community Economic Development Fund – CEDF

Business Planning Counseling and Financing

965 East Main Street

Meriden, CT 06450

Website: [Community Economic Development Fund](#)

Tel: 203.235.2333

Email: info@cedf.com

Fax: 203.235.2913

Connecticut Community Investment Corporation – CTCIC

Business Planning Counseling and Financing

2315 Whitney Avenue, Suite 2B (Second Floor)

Hamden, CT 06518

Website: [Connecticut Community Investment Corporation](#)

Tel: 203.776.6172

Email: info@ctcic.org

Fax: 203.776.6837

Historically Underutilized Business Zone – HUBZone

Federal Business Preference Program

409 3rd Street, S.W. Suite 6600

Washington, D.C. 20024

Website: [HUBZone](#)

Tel: 800.827.5722

Email: hubzone@sba.gov

Website: [HUBZone Map](#)

Connecticut United for Research Excellence – CURE

Educational and Business Support for the Bioscience Industry

300 George Street

Suite 561

New Haven, CT 06511

Website: [Connecticut United for Research Excellence](#)

Contact: Therese Wallace – Executive Assistant

Tel: 203.777.8747 Ext. 202

Email: twallace@curenet.org

CONNSTEP

Resource for Small and Midsized Manufacturers

1090 Elm Street

Rocky Hill, CT 06067

Website: [CONNSTEP Website](#)

Tel: 800.266.6672

AT&T

Telephone and Internet Services

Website: [AT & T Small Business In Site](#)

Tel: 866.429.7222

Connecticut Light and Power

Economic and Community Development

P.O. Box 270

Hartford, CT 06141

Website: [CL&P Economic and Community Development](#)

Contact: Thomas E. Marano – Business Development Manager

Tel: 860.665.5121

Email: marante@nu.com

Fax: 860.655.5755

Website: [CL&P Homepage](#)

Internal Revenue Services

Federal Tax Agency (Local Office)

Shaws Cove

2 Howard Street

New London, CT 06320

Website: [Internal Revenue Services](#)

Tel: 860.439.7963

Ledgelight Health District

Health Administration

943 North Road

Groton, CT 06340

Website: [Ledgelight Health District](#)

Contact: Ryan McCannon – Senior Sanitarian

Tel: 860.448.4882 Ext. 301

Email: rmccannon@ledgelighthd.org

Fax: 860.448.4885

Metrocast

Cable and Internet Provider

61 Myrock Avenue
Waterford, CT 06385
Website: [Metrocast](#)
Tel: 860.442.8525

New London Board of Education

134 Williams Street
New London, CT 06320
Website: [New London Board of Education](#)
Tel: 860.447.6000

New London City Center District

Property Owners Group
P.O. Box 1166
New London, CT 06320
Website: [New London City Center District](#)
Contact: Karen Bryant – Administrator
Email: Info@nlccd.org

New London Development Corporation

Local Development Specialists
165 State Street, Suite 421
New London, CT 06320
Website: [New London Development Corporation](#)
Tel: 860.447.8011

New London Film Commission

Filming/Movie-Making Assistance
Website: [New London Film Commission](#)
Tel: 860.447.5201

New London Main Street

A Comprehensive Downtown Revitalization Program
165 State Street, Suite 101
New London, CT 06320
Website: [New London Main Street](#)
Contact: Penny Parsekian
Tel: 860.444.2489
Email: Penny@newlondonmainstreet.org
Fax: 860.444.7196

Local Small Business Assistance

The Business Plan Group

A Private Business Planning and Counseling Firm
165 State Street
Suite 507
New London, CT 06320
Contact: John Troland

Tel: 860.442.9806
Fax: 860.442.1450

PrimExcellence

A Private Business Planning and Counseling Firm

107 Plant Street

New London, CT 06320

Website: [PrimExcellence](#)

Contact: Barry L. Runyan

Tel: 860.326.0603

Email: barryr@primexcellence.com

Fax: 860.388.9508

Small Business Administration

Small Business Assistance from the Federal Government

District Office

330 Main Street, Second Floor

Hartford, CT 06106

Website: [Small Business Administration](#)

Tel: 860.240.4700

Small Business Development Center – SBDC

Management and Technical Assistance

Central Connecticut State University

185 Main Street

New Britain, CT 06051

Website: [Small Business Development Center](#)

Tel: 860.832.0650

Southeastern CT SCORE – SCORE

Service Corps of Retired Executives

P.O. Box 283

665 Boston Post Road

Old Saybrook, CT 06475

Website: [Southeastern CT SCORE](#)

Tel: 860.388.9508

Fax: 860.388.9508

Small Business Resources for Women Entrepreneurs

Entrepreneurial Woman's Network

Networking and Support for Entrepreneurial Women

P.O. Box 683

Westport, CT 06881

Website: [Entrepreneurial Woman's Network](#)

Tel: 203.222.3404

Email: info@ewn-ct.org

SBA's Office of Women's Business Ownership

Advice for Women-Owned Businesses

409 3rd Street, S.W. Suite 6600

Washington, D.C. 20024

Website: [Office of Women's Business Ownership](#)

Tel: 202.205.6673

Women's Business Development Center – WBDC

Business Education and Financial Resources

Stamford Government Center

888 Washington Boulevard, 10th Floor

Stamford, CT 06901

Website: [Women's Business Development Center](#)

Contact: Aiesha McLean – Client Services Assistant

Tel: 203.353.1750

Email: amclean@ctwbdc.org